

# ONLINE BENEFITS PORTAL: EMPLOYEE SELF-SERVICE (ESS)

Accessing your current health benefits and wellness program resources online should be easy. That's why we created Employee Self-Service (ESS) for **county employees**. ESS is one single website with all the links you need. Just one password here gets you access to Blue Cross and Blue Shield of Texas (BCBSTX), Navitus (prescription drugs), Healthy County wellness initiatives and more.



## WHAT CAN I DO IN THE EMPLOYEE SELF-SERVICE (ESS) TOOL?

Get Benefits Information	Review a variety of wellness program details, vendor and health information.
My County Benefits	Access your current health and prescription coverage 3enefits Summaries and miscellaneous forms.
Review Current Enrollment	Retrieve and review benefit information.

### WHERE CAN I ACCESS ESS ONLINE?

#### GO TO: https://mybenefits.county.org

Save or bookmark this web address as a favorite so you can reference your benefits and tools with one simple click!

#### FIRST TIME USER INFORMATION

First-time users will need to create a unique password before logging onto the system.

From this page, *first-time users* should click on the *Create Password* link displayed at the bottom of this page.

*First-time users* will need to acknowledge and accept an online authorization. TAC HEBP may require employees to accept this online authorization once a year.



